



SusQI project report – marking criteria

Use

NOTES FOR AUTHORS WHEN COMPLETING SUSQI TEMPLATE REPORT

The guidelines provide a template for how to report a SusQI Project. It may be inappropriate or unnecessary to include every element in a particular manuscript- if an element has not be included then the reasoning for this should be explained within that section. Additionally the template maybe adapted but please acknowledge CSH if using this template for a SusQI report.

Project Title:	Date of Report:
Team Members:	
Background - Reasons for choosing this project. What is the problem? Why is it important? You may refer to literature/other sources here.	
Comments on ..	
Specific Aims - What were you aiming to achieve?	
Methods - Details of implementing change. Describe what you did in sufficient detail that others may reproduce it. This might include who was involved, whom you engaged to achieve your change (and whom you identified would be important to involve), what resources were required.	
Measurements - How did you measure progress? How did you collect the data?	

Results - Here it is important to comment on all aspects of sustainable value, as described in the SusQI framework. You may want to include graphs to illustrate your results.
Clinical outcomes – has the project improved health outcomes for patients under the care of the service and/or the wider population?
Environmental sustainability – how much carbon or other environmental resources have been potentially saved?
Social sustainability – can you demonstrate a benefit to staff, patients, or the wider community?
Economic sustainability – will there be any investment costs? Have any potential financial savings been identified?
Conclusions - Comment on the usefulness of the work and limitations. What steps have been taken to ensure lasting change; how it could be spread to other contexts and suggest next steps to do so.