

*Possible Assessment Criteria*

	<b>Foundation</b>	<b>Intermediate</b>	<b>Advanced</b>
Background - is there a good reason for this project being chosen?	Reason for the project is articulated	Reason for the project is articulated and justified / evidenced	Reason for the project is articulated, justified / evidenced, and is discussed in relation to national or local priorities
Specific Aims – Is the aim SMART? Does it answer what, who, why and how?	A project aim is suggested.	A project aim is suggested that is specific, measurable, achievable, relevant to the problem, and time-bound.	A project aim is suggested that is specific, measurable, achievable, relevant to the problem, and time-bound. It has been discussed and optimized in relation to the problem/ population and context.
Methods –. Have the key ‘stakeholders’ been identified? How have other team members staff and patients been effectively involved and brought on board with change and sustainability messages? What steps will you take to ensure lasting change	The projected uses established quality improvement strategies including stakeholder engagement.	The projected uses established quality improvement strategies including stakeholder engagement. The methods are justified and appropriate for achieving the stated project aims.	The projected uses established quality improvement strategies including stakeholder engagement. The methods are justified and appropriate for achieving the stated project aims. The methods are described in sufficient detail for the project to be replicated.
Measurements- How was progress measured? How was the data collected? was a plan made to assess change?	A data collection strategy is articulated for outcomes and the triple bottom line.	A data collection strategy is articulated for outcomes and the triple bottom line with a credible data collection plan.	A data collection strategy is articulated for outcomes, processes and the triple bottom line with a credible data collection plan, and a plan to monitor and respond to the data.
Results - Here it is important to comment on the impact of the project on all elements of sustainable value, as described in the SusQI framework; these are: patient and population outcomes, environmental, social and economic impacts	Health outcomes and triple bottom line impacts are presented	Health outcomes and triple bottom line impacts are robustly calculated and clearly presented. Reasons for differences between target and observed outcomes discussed.	Health outcomes and impacts on the triple bottom line are robustly calculated, clearly presented. Reasons for differences between target and observed outcomes discussed, and strengths/limitations critically discussed in relation to the literature.
Conclusions - Comment on the usefulness of the work and limitations. What steps have been taken to ensure lasting change; how it could be spread to other contexts and suggest next steps to do so.	Comments on the usefulness of the work and implications for practice or further research.	Comments critically on the usefulness and limitations of the work and implications for practice or further research.	Comments critically on the usefulness and limitations of the work and implications for practice or further research. Articulates a plan to embed and/or spread lessons from the project.

