



## Scanning for waste

You may find that opportunities to reduce waste in the system jump out at you from your process map. Alternatively you may find it helpful to use the table below to scan systematically for different types of waste. You may then design your project to focus on a particular type of waste. You do not need to fill in every box in the table but they are helpful prompts to consider when studying your service. If you can, be as specific as possible about where you identify a wasteful process.

Wasteful Clinical Process <sup>1</sup>	Potential relevance to your service
Patient record not available /consulted, leading to duplications/omissions	
Insufficient time invested to enable patients to participate effectively in decisions about their care	
Clinical tasks not designed around patient need	
Inefficient use of staff time	
Inefficient use of patient/carer time	
Information not available for decision-making	
Unnecessary delays to referral	
Unnecessary delays to treatment	
Unnecessary delays to discharge	
Patient and carer travel	
Duplications in information or tests	

<sup>1</sup> Source: "Promoting Value, Protecting Resources" AOMRC (2014)